Jefferson County Commission
FY27 Budget Process Calendar

- **December 15, 2025**: Chief Financial Officer (CFO) to compile estimate of revenues
- **December 15, 2025:** More accurate property valuations are available. CFO to adjust projected revenues
- **January 8, 2026:** Budget Charge from Commissioners
    - **Agenda request:** December 31
- **Mid December 2025:** Preliminary health insurance renewal rates available
- **Last week of December 2025:** Budget reports distributed to departments (per auditor's office should be done no later than the 1st week of February)
- **December- January 16, 2026:** Department Heads to meet with CFO, CA, Dept. CA, HR to develop county-wide return budget. January 16th CA to submit.
- **January 16, 2026:** Elected Officials to return budgets to CFO (per regulation must be done by March 2nd)
- **January 26, 2026**: Budget Binders distributed to Commissioners
- **February 3, 2026**: Tuesday evening Budget 101 (7PM)
- **February 9 – 11, 2026:** Schedule two to three full days of individual department budget presentations to the Commissioners
- **February 27, 2026:** Assessor to certify value or real and personal property (per regulation must be done by March 3rd)
- **March 12, 2026:** Schedule community forum for public hearing of budget (per regulation must be done between March 7th and March 28th)
- **Mid-March 2026:** Final health insurance renewal rates obtained
- **March 19, 2026:** Currently, this is an evening regular session. Commissioners adopt budget (per regulation must be done by March 29th)
- **March 20, 2026:** Budget must be published by March 28th each year in the local paper of record.
- **April –May 2026:** Health insurance renewal rates/options presented to Commissioners
- **April 2, 2026:** Commissioners reconvene and consider any objections, and proceeds with the laying of property tax levy rates (per regulation must be done on April 15th, the 3rd Tuesday of April) – Normally a 9:30 meeting.
- **April 15, 2026:** Lay the Levy. CFO to forward the levy order to the State Auditor's Office (per regulation must be done within 3 days of the 3rd Tuesday in April)